

## **X Staff Training Week (for new Erasmus +: International Dimension partners)** **15-19 January 2018**

### **15th January 2018 (Monday). Location: Sala Triunfo (Avenida del Hospicio s/n)**

9:00 -10:00. Registry. Location: **Sala Triunfo (Avenida del Hospicio s/n)**

10:00 - 11:00. **Official Welcome** to the University of Granada and **Presentation of the UGR** and the Vice-Rectorate for Internationalization (Artur Schmitt)

11:00 -12:00. **Presentation of KA107 Programme** (José Martínez Aroza and Carmen Caballero Navas)

12:00-13:00. Ice-breaking activity: **Spanish Survival Kit**

13:15 - 14:15. Guided tour to the Rectorate building: **Hospital Real (XVI – XVIII century)**. Location: Rectorate Building. Avenida del Hospicio s/n.

17:00-17:30 Staff from **Jordan**: Programme follow-up meeting with José Martínez Aroza ([icmcoordination@ugr.es](mailto:icmcoordination@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:30-18:00 Staff from **Serbia**: Programme follow-up meeting with José Martínez Aroza ([icmcoordination@ugr.es](mailto:icmcoordination@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

18:00-18:30 Staff from **Bosnia and Herzegovina**: Programme follow-up meeting with José Martínez Aroza ([icmcoordination@ugr.es](mailto:icmcoordination@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

18:30-19:00 Staff from **Albania**: Programme follow-up meeting with José Martínez Aroza ([icmcoordination@ugr.es](mailto:icmcoordination@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:00-18:00 Staff from **Israel**: Programme follow-up meeting with Carmen Caballero Navas ([carmenca@ugr.es](mailto:carmenca@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

18:00-19:00 Staff from **Palestinian Territories**: Programme follow-up meeting with Carmen Caballero Navas ([carmenca@ugr.es](mailto:carmenca@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:00-18:00 Staff from **Guatemala**: Programme follow-up meeting with Domingo Barrera ([dbarrera@ugr.es](mailto:dbarrera@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

18:00-19:00 Staff from **Morocco**: Programme follow-up meeting with Domingo Barrera ([dbarrera@ugr.es](mailto:dbarrera@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

### **16th January 2018 (Tuesday). Location: Aulario Escuela de Posgrado (Avenida de Madrid)**

#### **Track A - (Albania, Algeria, Armenia, Belarus, Bosnia and Herzegovina, Cambodia, China, Georgia, Guatemala, Israel)**

9:00 - 11:00. **Recognition Process** (Wenceslao Martín). Location: **Room TP1** Aulario Escuela de Posgrado (Avenida de Madrid)

11:30 - 13:30 **Project Management and Agreements** (Irene Pedreira). Location: **Room TP1** Aulario Escuela de Posgrado (Avenida de Madrid)

#### **Track B - (Jordan, Libya, Morocco, Palestinian Territories, Moldova, Serbia, Thailand, Tunisia, Ukraine, Uzbekistan).**

9:00 - 11:00. **Project Management and Agreements** (Irene Pedreira). Location: **Room TP2** Aulario Escuela de Posgrado (Avenida de Madrid)

11:30 - 13:30 **Recognition Process** (Wenceslao Martín). Location: **Room TP2** Aulario Escuela de Posgrado (Avenida de Madrid)

17:00-18:00 Staff from **Algeria**: Programme follow-up meeting with Wenceslao Martin ([wmartin@ugr.es](mailto:wmartin@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

18:00-19:00 Staff from **Tunisia**: Programme follow-up meeting with Wenceslao Martin ([wmartin@ugr.es](mailto:wmartin@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:00-18:00 Staff from **China**: Programme follow-up meeting with Alicia Relinque ([relinque@ugr.es](mailto:relinque@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

**17th January 2018 (Wednesday).** Location: Aulario Escuela de Posgrado (Avenida de Madrid)

**Track A** - Location: **Room TP1** Aulario Escuela de Posgrado (Avenida de Madrid)

9:00 - 11:00. **Before the mobility:** Selection procedure, call for applicants, nominations. Publicity and Transparency. (Olga Nikolaeva)

11:30 - 13:30 **International Welcome Centre:** support for incoming researchers and visiting lectures. (Encarnación Collado and Silvia Bellón).

**Track B** - Location: **Room TP2** Aulario Escuela de Posgrado (Avenida de Madrid)

9:00 - 11:00 **International Welcome Centre:** support for incoming researchers and visiting lectures. (Encarnación Collado and Silvia Bellón).

11:30 - 13:30 **Before the mobility:** Selection procedure, call for applicants, nominations. Publicity and Transparency. (Olga Nikolaeva)

Optional: 15:30. **Free visit to Sciences Museum "Parque de las Ciencias"**

**18th January 2018 (Thursday)**

**Track A**

9:00 - 10:30 During and after the mobility: documents and procedures. (Encarnación Garrido). Location: **Room TP1** Aulario Escuela de Posgrado (Avenida de Madrid)

11:00 - 12:00. **International School for Postgraduate Studies (mobility at Master and PhD level).** Location: Room A0 (underground). Aulario Escuela de Posgrado (Avenida de Madrid)

**12.30 - 14.00 Academic issues: International Offices at the Faculties** (Faculty of Law. Plaza de la Universidad)

**Track B**

9:00 - 10:30 Academic issues: **International Offices at the Faculties (Faculty of Political Sciences and Sociology. Calle Rector López Argüeta s/n)**

11:00 - 12:00. **International School for Postgraduate Studies (mobility at Master and PhD level).** Location: Room A0 (underground). Aulario Escuela de Posgrado (Avenida de Madrid)

**12.30 - 14.00. During and after the mobility: documents and procedures.** (Encarnación Garrido). Location: **Room TP2** Aulario Escuela de Posgrado (Avenida de Madrid)

16:00 Staff from **Moldova:** Programme follow-up meeting with Artur Schmitt ([dirprojects@ugr.es](mailto:dirprojects@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:00 Staff from **Libya:** Programme follow-up meeting with Artur Schmitt ([dirprojects@ugr.es](mailto:dirprojects@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

17:00 Staff from **Cambodia:** Programme follow-up meeting with Domingo Barrera ([dbarrera@ugr.es](mailto:dbarrera@ugr.es)) and José Martínez Aroza ([icmcoordination@ugr.es](mailto:icmcoordination@ugr.es)) at Vice-Rectorate for Internationalization (Hospital Real).

**19th January 2018 (Friday):** Aulario Escuela de Posgrado (Avenida de Madrid)

9:00 - 10:30. **Dissemination and promotion** (web, social networks, mailing, brochure, information sessions) (Carolina González Madrigal). Location: Room A0 (underground). Aulario Escuela de Posgrado (Avenida de Madrid)

10:30 - 12:00. Further cooperation: **The Research Support Office:** International Projects. (OFPI) (Yulia Melikhova y Lidia Bocanegra). Location: Room A0 (underground). Aulario Escuela de Posgrado (Avenida de Madrid)

12:00-12:30. Certificates delivery and mobility documents signature (certificates of departure). **Location: Sala Máxima (Espacio Quinto Centenario)** Avenida de Madrid.

12:30-13:30. Closing ceremony (Artur Schmitt) and concert (brass quintet from the UGR Orchestra). **Location: Sala Máxima (Espacio Quinto Centenario)**

13:30-14:30 Staff from **Armenia, Byelorussia, Georgia, Ukraine and Uzbekistan:** Programme follow-up meeting with Enrique Quero ([efquero@ugr.es](mailto:efquero@ugr.es)) at **Espacio Quinto Centenario**.

13:30-14:30 Staff from **Thailand:** Programme follow-up meeting with Mercedes López Roldán ([mlroldan@ugr.es](mailto:mlroldan@ugr.es)) at **Espacio Quinto Centenario**.